

## EAST SIDE UNION HIGH SCHOOL DISTRICT

JOB TITLE: SENIOR GARDENER

### **DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES**

To perform a variety of skilled and/or general grounds gardening and maintenance duties in the upkeep of an assigned district site. This job class repairs, maintains, and operates air-cooled *and water-cooled* engines and other ground maintenance equipment. Employees in this classification receive limited supervision within a framework of standard policies and procedures. Employees in this job class may coordinate and direct the work of others in the accomplishment of specific projects as assigned. Job incumbents exercise independent judgement in the selection of work methods and procedures used in completing job assignments. This job class requires a high degree of technical knowledge and skill in the gardening trade. Employees in this classification report to the lead groundskeeper.

**SUPERVISOR:** Assistant to Director of Maintenance and Operations

### **TYPICAL DUTIES:**

Spreads and compacts all types of paving materials.

Installs and repairs chain-link and other types of fencing.

Operates all grounds maintenance equipment, *such as tractor, backhoe, and other heavy equipment.*

Plants, cultivates, prunes, shapes, trims, waters, and sprays trees, shrubs, hedges, and plants.

Plants, fertilizes, waters, mows, and cares for lawns.

Operates hand and power tools and equipment including power mowers, edgers, trimmers, blowers, and other grounds maintenance equipment/tools.

Uses hand tools to work soil and to remove weeds, undergrowth, and debris from site grounds and landscaped areas.

Keeps site grounds clean; operates backpack blower and picks up paper, rubbish, and other debris.

Mixes and applies pesticides and herbicides to grounds and garden areas for pest/weed control purposes.

Installs, maintains, repairs, and troubleshoots, sprinklers and sprinkler systems including sprinkler heads, lines, valves, and controllers.

Maintains hoses, supplies, and tools in proper condition and repair.

Performs service and repair work on groundskeeping equipment , such as mowers (*both air-cooled and water-cooled*), edgers, sprayers, backpack blowers, trimmers, and saws.

Cleans and clears debris from drains.

Picks up and delivers supplies and equipment as assigned.

*Transports heavy equipment, mobile van, backhoe, and tractors.*

Performs related duties as required.

### **EMPLOYMENT STANDARDS**

Possession of a valid and appropriate California Drivers' License.

Knowledge of groundskeeping and gardening methods and practices.

Knowledge of the safe use, maintenance, and operation of groundskeeping tools, power equipment, and sprinkler systems.

Knowledge of the safe use and application of pesticides and herbicides for pest/weed control purposes.

Ability to direct and coordinate the work of a gardening/groundskeeping crew at the site.

Ability to effectively and safely use hand *tools*, power tools, and *heavy equipment* associated with groundskeeping and gardening work.

Ability to repair and install sprinklers and sprinkler systems.

Ability to perform maintenance and repair work on a variety of groundskeeping equipment.

Ability to understand and follow both oral and written instructions.

Ability to read and write at a level necessary to perform required duties successfully.

Ability to read and interpret blueprints and landscaping plans.

Ability to meet the physical requirements necessary to safely and effectively perform required duties.

Ability to establish and maintain effective work relationships with those contacted in the performance of required duties.

(Date: 3/87, Amended 7/19/90)